



भारत संचार निगम लिमिटेड /BHARAT SANCHAR NIGAM LIMITED
 (भारत सरकार का उद्यम) / (A GOVT.OF INDIA ENTERPRISE)
 मुख्य महाप्रबंधक का कार्यालय,तमिलनाडु दूरसंचार परिमंडल ,चेन्नै -600 002
 CIRCLE OFFICE-STAFF I SECTION , 1 st FLOOR, OFFICE OF CGM, CHENNAI-2

From	To
Chief General Manager Bharat Sanchar Nigam Limited Tamilnadu Circle, Chennai – 600 002.	All Heads of SSAs GM (NW-OPs) CM TR GM (S&M) CM / GM (NWP) CM

Memo No: TSA/11-15/2012 dated at Chennai the 27/04/2013.

Sub: Looking After in the grade of Sub Divisional Engineer (T) - reg

It is proposed to fill up the vacancies of S.D.E.s (Telecom) by local looking after arrangements to the extent of requirement as per the restructuring orders issued by this office and in accordance with guidelines contained in BSNL Corporate Office letter No. 19-27/2002 dated 15/04/2004, and looking after arrangement by executives availing higher scale of pay with instructions contained in BSNL Corporate office letter No 412/13/2013-Pers (I) dated 22-3-2013. **Accordingly options are hereby called for from among JTOs of Tamilnadu Circle including those JTOs who were looking after as SDEs, whose year of recruitment is 2006 or earlier, and those JTOs completed /not completed debarred period. (Eligible SC/ST officers up to 2006 Y.O.R or who have completed 3 years of service in JTO cadre may also opt)** with the following conditions. Details of SSA vacancies as on date available are given in the **Annexure**.

1. Existing options will be null and void.
2. The officers who have not completed 2 years cannot exercise option for change of station till they complete 2 years in the present looking after station.
3. Heads of SSA/Unit may collect 3 options of SSA, from each JTO, in the order of priority.SSAs should not be the same in all the three options. Head of the SSA will decide the station of postings, as per the existing guidelines.
4. Option from the SDEs who were looking after and completed 2 years in the present SSA may also be obtained indicating their choice as per the standard format given below. But the transfer will be on own cost of the officer.
5. JTOs while giving options should clearly indicate whether they would like to be considered for posting to ANY SSA other than the options given by them or they would like to be skipped.
6. The consideration as for as practicable will be on seniority-cum –fitness, and eligibility basis, However for specific administrative requirements, discretion will lie with the administration.

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7. Debarred officials can exercise their options, but will be considered only after the debarring period.
8. No subsequent changes in options will be accepted till next options are called for.
9. The vacancies shown in the Annexure are approximate and tentative and the actual filling up of posts will be decided based on the actual vacancy.
10. Options may be exercised for SSAs where vacancy is not declared as on date. (These options will be considered for future postings)

11. Consolidated options may be sent to this office by the SSA/Unit administration through Intranet in the following MS Excel Format as "JTO optionXXX.xls" to the folder "circle office /staff /AD staff I" , which should be made available on or before 10/05/2013 in the standard format given below.

SL.NO	Name	HRMS NO	community	DOB	Debarred/ Declined	period completed	AS on 01/06/2013 the pay Scale of the officer is whether E1A or E2A	GLNO	Y.O.R	PRESENT SSA	Option.I	Option.II	Option.III	Any SSA /SKIP	VIG Yes/No	Remarks

12. Options received directly will not be considered at any cost.
13. JTOs who had earlier opted to skip may also exercise their options if desired.
14. A hard copy of the consolidated options may also be despatched to this office for record, along with Vigilance Clearance in new format (17 columns) should be sent without fail.

The Heads of SSAs/Units are requested to kindly adhere to the above schedule so as to enable this office to finalize the looking after arrangement at the earliest.

Encl: As above.

K. Jayaram 27/4/2013
सहायक महाप्रबंधक (स्टाफ)

Assistant General Manager (Staff)

कृते मु.एल.एन.एस.बी.प्र.म./ For CGM,BSNL

तमिलनाडु परिमंडल 2.चेन्नै./ Tamilnadu Circle,Chennai-2

ANNEXURE TO TSA/11-15/2012 DATED 27/04/2013

SL NO	NAME OF THE SSA	VACANCIES TO BE DECLARED
1	CBT	100
2	TR	83
3	NGC	11
4	TVL	17
5	MA	26
6	PY	29
7	SLM	56
8	KMB	30
9	IMPCS	35
10	ERD	47
11	VLR	57
12	CDL	38
13	VGR	13
14	TNJ	46
15	KKD	43
16	DPI	23
17	NLG	13
18	TT	17
19	C A/T	6
	TOTAL	690